

Oxford University Badminton

Club Risk Assessment 2021/2022

Activities usually carried out by the Club: The Club is unusual in that it is split into two sections. The University squad play in BUCS Sport and League fixtures in a local league and has training sessions held at the Iffley Road Sports Complex, Magdalen College School, and Oxford High School. The Club night section generally plays recreational badminton at the Iffley Road Sports Complex. The club also organises League and Cuppers matches that are played in the Sports Hall at Iffley Road or on College Courts.

| Hazard | Control Measures in Place | Risk factor | Further control measures |
|---|---|-------------|--|
| Hit by shuttle in face | Ensure that the right numbers of players are on the court and have good court awareness, paying attention to play at all times. | Medium | Ensure awareness of possible blinding in extreme cases. |
| Slipping on shuttles/feather parts left on the court or on a slippy floor | The club can v-mop the court prior to matches or practices. The club are to notify the Facilities Manager if floor is extra slippy/very dirty to ensure that it is wet cleaned. | Medium | |
| Hit by racket/partner | Instruction from coach on placement of players and communication between players on court. Make sure floor is not slippery. For those seeking First Aid all players must report to the main reception desk and request First Aid assistance from the Sports Department Staff. An accident report form is to be completed by the member of staff. Finally, the emergency services will be called to attend where required. | Medium | |
| Player colliding with net post | Make sure floor is not slippery. Ensure players stay alert on court. First Aid provision as above. | Low | |
| Spectator hit by racket/player | Instruction on appropriate etiquette: Wait until game break to walk behind court and stand well back from court when a game is in progress. | Medium | Spectators could watch from the balcony instead of court-side Bags could be stored on the balcony to provide more room behind the court. |
| Pulled Muscles | Warm up before each session. Put tracksuits on between games. Make sure floor is not slippery. Compile information on injuries or previous problems for individual players. Advise on exercises specific to players' needs. Proper strength and conditioning. | Medium/High | |

| | | | |
|--|--|--------|--|
| Ankle Sprains | Make sure floor is not slippery and players wear appropriate footwear. Bags should be stored on the balcony to provide more room behind the court and prevent players from tripping over bags on the edge of the court. | Medium | |
| Blisters | Wear appropriate footwear. Make sure laces are tight enough. Make sure socks are not worn out. | Medium | |
| Building Faults | Any building faults which could contribute to an unsafe Sports Hall are to be flagged up by the Club with the Facilities Manager e.g. faulty lighting, netting, posts, structure of the floor. | Low | |
| Fire | All club members are required to leave the Sports Hall in the event of a Fire Alarm sounding by the double fire exit doors and meet at the assembly points. | Low | |
| Travel to matches involving the hire of mini-bus or involving the use of private vehicles. | Careful driving by responsible driver and use of multiple drivers to break up long journeys. Make sure that kit bags and equipment are properly stored. Ensure that a Trip Registration Form has been completed and sent to the ASO before any trips depart. The Club are to inform the Sports Department as soon as is practicable about any major accidents/incidents which involve the emergency services or visits to a Hospital whilst on Club business out of Oxfordshire. During poor weather, drivers have the personal responsibility to not drive club members to club activities and these actions will be supported by the Sports Federation and/or Area Safety Officer (Sport). Club trips abroad are to be notified to the Area Safety Officer (Sport) at least one month ahead of the departure date. | High | All trip registration forms are to be sent a day (by 5.00pm on Thursday) before weekday or weekend fixtures to the ASO. For trips out of the UK trip registration forms are required one month ahead of the trip and these should be submitted to the ASO. The Trip Registration Forms are then sent off to Security Services and a copy kept by the ASO. If the club has a major accident and/or incident which involves the calling of the Emergency Services and/or involves the member going to Hospital then the club have the chance to contact the University Security Services on (01865) 289999 who will offer assistance and advice and who can contact the University Press Office, the Colleges of |

| | | | |
|----------------------|---|--------|--|
| | | | the injured person(s) and key Personnel within the Sports Department who can offer help. |
| Feeding from benches | Ensure that players are briefed on the appropriate technique for feeding and that the benches are stable. | Medium | |

COVID-19 MEASURES

COVID-19 Officer: Hannah Warren

| Hazard | Control Measures in Place | Risk factor |
|--|--|-------------|
| Social Distancing and spread of COVID-19 | <p>Covid-19 officer to ensure social distancing guidelines are followed with anyone not playing remaining at least 2 meters from those playing and each other.</p> <ul style="list-style-type: none"> • Players should avoid bodily contact, including handshakes and high fives • Players advised to only attend if they do not have any symptoms of COVID-19. <p>https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/</p> | Medium |
| Use of equipment during session | <p>Covid-19 officer to communicate before session on what equipment players should bring and following list will be reinforced in session.</p> <ul style="list-style-type: none"> • Players cannot share equipment – unless it is thoroughly sanitised in between uses • Sharing of shuttles - players reminded to have thoroughly washed their hands (in accordance with Government guidance) or use hand sanitiser immediately before and after play. • No water bottles will be provided to share • Equipment bags to be stored behind players playing court and at least 2 metres from the back of the court and any other players • Ensure participants take all their belongings with them at the end of the session • Session organiser to inform players not to use/touch equipment such as nets, posts or floor mops. If they do, hand sanitiser will be available. | Medium |
| Participant Activity | <p>Coach/co-ordinator session plan can be delivered in line with completed Risk Assessment</p> <ul style="list-style-type: none"> • Look to stagger start and finish times to reduce numbers of participants during sessions • Direct participants to stay home if they are sick, and if they are displaying symptoms of COVID-19 • Instruct participants to tell you if they are displaying symptoms of COVID-19, have been in close contact with a person who has COVID-19 or have been tested for COVID-19. | Medium |
| Travelling to session and possible site requirements | <p>Inform participants of the status of changing facilities and toilet facilities – recommend that players arrive changed and ready to play.</p> | Low |

| | | |
|--------------------------------------|---|--------|
| Entry and exit to building | <p>Entry and exit will be via a designated entrance communicated in advance</p> <ul style="list-style-type: none"> • Participants must arrive at the venue for the allotted start time of the session • Participants must, on entry and exit from the facility, use the hand sanitizer gel to clean their hands when using the Hand Sanitizer station provided at the entry/exit point • On entry to the venue, participants/coaches enter and go straight to their assigned court and seating area | Low |
| Cross infection through Poor hygiene | <p>Covid-19 officer to supply hand sanitiser and make available on entrance to the hall and back of courts – players to apply regularly through session</p> <ul style="list-style-type: none"> • First Aiders wash hands and arms before (during, if necessary) and after dealing with a first aid situation • First Aiders wear appropriate protective clothing to stop personal contamination e.g. gloves and ensure its safe disposal or cleaning • First Aiders avoid hand-mouth or hand-eye contact • Disinfect equipment after any first aid incident | Medium |